



CAMDEN YACHT CLUB

Non-Member Non-Wedding Event Rental Terms

Social Gatherings serving food and/or beverages (4:00pm to 10:30pm)

- ◆ Security Deposit: \$250 – Due upon signing of contract
- ◆ Rental Payment: \$1,200 – Due one month prior to rental
- ◆ Early Access: \$50 for each additional hour before 4:00pm
- ◆ Staff Person on Duty: \$35/hr. starting at 4:00pm – Estimated amount due with rental payment
- ◆ Sweep and Wash Clubhouse Floor: \$75 – Due with rental payment
- ◆ COVID-19 agreement: Signed and returned with rental payment

Meetings not serving food and/or beverages (7:00pm to 10:30pm)

- ◆ Rental Payment: \$400 – Due one month prior to rental
- ◆ Staff Person on Duty: \$35/hr. starting at 7:00pm – Estimated amount due with rental payment
- ◆ COVID-19 agreement: Signed and returned with rental payment

Upon acceptance of the rental contract, the security deposit will be due. The rental cost must be **paid in full no later than one month** prior to the actual occupancy of the premises. Checks should be made out to “Camden Yacht Club” and should be mailed to the Camden Yacht Club | PO Box 204 | Camden, ME 04843. **Failure to meet this requirement will result in loss of the reservation date and forfeiture of the security deposit.**

A Camden Yacht Club Staff Person must be present **for supervising purposes only** during the time guests, caterers, and cleanup personnel are on the premises. The staff person on duty will be charged to renter at the rate of \$35 per hour starting at 4:00pm for social gatherings or 7:00pm for meetings. Renter can estimate this staff charge. Checks should be made out to “Camden Yacht Club” and accompany the rental cost check **no later than one month** prior to rental date.

The charge for sweeping and washing the **clubhouse floor** after the event is \$75. Checks should be made out to “Cheryl Duffy” and accompany the rental cost check **no later than one month** prior to rental date.

The security deposit will be refunded upon completion of the rental only if all conditions of the rental contract have been met. The premises must be restored to their prior state. The CYC staff person on duty for the event must determine the premises to be in satisfactory condition. All breakage, damage, and/or theft will be accounted for from the deposit. When security deposit is returned, CYC will either add or subtract the difference in estimated staff charge.

Because requirements related to COVID-19 change quickly, renters in 2021 are required to sign a COVID-19 Safety Agreement **one month prior to rental date.** The agreement will detail safety precautions and mandatory requirements, based on the rules dictated by the State of Maine and the Maine CDC. The requirements could impact the number of guests allowed to attend, as well as masking, testing, vaccination, and quarantine rules for your guests. If the Club’s Officers and Directors determine that the club must close for safety reasons, your deposit will be returned, and we will work with you to arrange an alternate date. Please stay current on our state’s requirements by visiting <https://www.maine.gov/decd/covid-19-prevention-checklists>.

We look forward to your event!

Karin Leuthy
CYC Club Manager
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